



Winthrop School Committee
Winthrop, Massachusetts

A regular meeting of the Winthrop School Committee was held on Monday, September 9, 2019 in the Neil Shapiro Center for Performing Arts, Winthrop High School, 400 Main Street, Winthrop, MA. The Chair called the meeting to order at 6:00pm.

ROLL CALL

Present: Mr. Fabiano, Mr. Martucci, Ms. Powell, Ms. Swope, Mr. Vecchia, Mr. Perrin, Mr. Capobianco

Also meeting with Committee:

Lisa Howard, Superintendent of Schools

Patricia Hames, Executive Secretary to the Superintendent of Schools

Susan Eccles, Office Manager

PUBLIC COMMENT

None

PLEDGE OF ALLEGIANCE

Ms. Powell led the committee in the Pledge of Allegiance.

GENERAL INFORMATION & RECOMMENDATIONS

Delegates & Visitors

Students Gabby & Joseph Shea were recognized for their efforts in coordinating a school supply fundraiser for students in need of new school supplies.

Frank DeMarco, Head Baseball Coach, is retiring after 18 years of coaching. He was recognized by the School Committee and presented a citation for his many years of service.

Mr. Vecchia made a Motion to approve the citation for Frank DeMarco. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

The Chair called for a brief recess to take a picture with Frank DeMarco.

MINUTES

Mr. Perrin made a Motion to approve the Minutes of August 19, 2019. Mr. Fabiano seconded the Motion.

Mr. Fabiano—yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-abstain; Mr. Vecchia-abstain, Mr. Perrin-yes, Mr. Capobianco-abstain. The Motion passes with three abstentions.

FINANCIAL & BUSINESS PROCEDURES

Ms. Powell made a Motion to approve Warrant SVW20-4 in the amount of \$288,384.34. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

Mr. Vecchia made a Motion approve Payroll Warrant SPW20-01 in the amount of \$136,605.51 and Payroll Warrant SPW20-02 in the amount of \$153,169.09. Ms. Swope seconded the Motion. Mr. Fabiano-yes, Mr. Martucci-abstain Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-abstain, Mr. Capobianco-yes. The Motion passes with two abstentions.

BUILDINGS & GROUNDS

The following requests were before the committee for approval: WHS PTC Club, Meetings; Winthrop Youth Football, Youth Football Games.

Mr. Perrin made a Motion to approve the request from WHS PTC Club. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

Mr. Capobianco made a Motion to approve the request from Winthrop Youth Football pending insurance and payment. Mr. Martucci seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

GENERAL REPORTS

Superintendent's Report

Superintendent Howard provided the committee with the following report:

New Teachers participated in a 2-day orientation and were provided with the newly revised New Teacher/Mentor handbook. Teachers reviewed protocols, reviewed the 2-year Induction program, met administration and other staff, received technology and tech support, visited schools and completed all onboarding paperwork. All Teachers participated in a full day of PD at their assigned buildings completing mandatory staff trainings (ethics, restraint, ALICE, confidentiality etc.). Our Opening began with a full staff meeting and then all went back to assigned buildings for Principal meetings and classroom set up.

All inspections by Fire/Police have been completed and draft results have been shared with Principals. All items that have been noted will be reviewed with Principals and action steps will be outlined for any/all corrections. The action plan will be reviewed monthly at Principal meetings to monitor progress. A letter has been shared with all families regarding an overview of our safety and security. The WPD has also done the same.

ALICE certification for all new teachers has been rolled out. ALICE Drills are scheduled in all 4 schools, teachers will participate in the drills which will be conducted by WPD and Certified Alice instructors. Debriefing of the drill will be provided to the Principals by the Team. Fire Drills are scheduled (4 in each school) and there will be at least 1 drill completed per school by the end of this week.

We have been approved to be participants of a unique program offered by the Attorney General's Office which is right in line with our Strategic Plan. This summer I signed an MOU with the AG's office to commit to implementing a Violence Prevention and Mental Health Awareness Program for grades 6-12. Over the course of the next 2 years and in partnership with Sandy Hook Promise, we will implement a program for students addressing Signs of Suicide, SAVE Promise Clubs, and student training related to Say Something and Start with Hello. Our kick-off will begin in early October with student presentations in grades 6-12.

In July, we partnered with Riverside Trauma Center to engage their service as a support system and training center for Trauma Assessment and professional development. The WPD and Speaker DeLeo have supported this relationship with funding from the school safety grant. Trainings will include: Dr. Cornell-Virginia Model of Threat Assessment Training (Threat Assessment Team), Recognizing Depression, Trauma Informed Care, 2.5 hours per month of follow up consultation to staff, Suicide Assessment and Intervention Training.

The Pre-school is up and running at Winthrop High School. Mrs. Pearson remains the Principal of record and they are following the William P. Gorman Fort Banks schedule.

At 6:20pm, Mr. Perrin left the meeting.

PERSONNEL

New Hires

Stacy Alstrom, E.S.P., WPG
Jianna Balian, E.S.P., WPG
Alyssa Bonavita, Math Teacher, WMS
Talia Buonopane, Therapeutic Program Teacher, ATC
Lauren Capasso, E.S.P., WPG
Jamie Conley, Secretary, WHS
Rebecca Coots, E.S.P., WPG
Stacey DeAngelis, E.S.P., WHS
Keith Demers, E.L.A. Teacher, WHS
Elizabeth Dorso, SPED Teacher, WHS
Jessica Dowson, E.S.P., WPG
Maria Fotakis, Science Teacher, WHS
Lauren Herdt, E.S.P., ATC
Katherine Houstle, Grade 8 Math Teacher, WMS
Ashlyn Howard, E.S.P., ATC
Colleen Irvine, ELA Teacher, WHS
Annamaria Kohlman, Science Teacher, WMS
Chris Mailhot, Athletic Trainer
Christopher Mercedes, Foreign Language Teacher, WHS
Lauren Pinto, ASD Teacher, WPG
Alejandro Ramirez, Part-time Summer Custodian, ATC
Kayla Serino, E.S.P., WMS
Alessandro Scorzella, Adjustment Counselor, WPG
Jennifer Shatford, Kindergarten Teacher, WPG
Danielle Tucker, Assistant Principal, WPG

Long Term Substitute

Bailey King, Long-term sub, WPG

Transfers 2019-2020

Donna Clifford, E.S.P. (*transferred from WMS to WHS*)
Ashley Cimmino, Special Ed Teacher, WMS (*E.SP.to Sped Teacher*)
Christina Deeb, Special Ed Teacher, WMS (*E.S.P.to Sped Teacher*)
Anna Miles, E.S.P. (*transferred from WPG to ATC*)
Andrea O'Leary, Assistant Principal, (*WPG to ATC*)
Lee-Ann Simpson, E.S.P. (*transferred from WPG to ATC*)

The following resignations have been submitted: Daniel Curran, English Teacher, WHS; Sarah Mattera, Kindergarten Teacher, WPG; Frank DeMarco, Head Baseball Coach.

The following positions have been posted: Crossing Guards; WHS Stipend Positions; Elementary Special Ed E.S.P., WPG; English Teacher, WHS

NEW BUSINESS

School Improvement Plans

The School committee are in receipt of each school's School Improvement Plan, which are in line with our strategic plan and principal goals.

Mr. Martucci made a Motion to approve the School Improvement Plans as presented. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-abstain, Mr. Vecchia-yes, Mr. Capobianco-yes. The Motion passes with one abstention.

Student Handbooks

The School Committee have been provided copies of each school's Student Handbook.

Mr. Capobianco made a Motion to approve the Student Handbooks as presented. Mr. Martucci seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

.5 Secretary Position at Winthrop Middle School

Mr. Curley has requested an additional full-time secretary. It is a busy office. We have added middle school sports. He has money in his salary line to increase his .5 secretary to a full-time secretary. This an additional cost of approximately \$19,000.00.

Ms. Powell made a Motion to approve the .5 secretarial position at the middle school to a full-time position. Mr. Capobianco seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

Due to the late resignation of the Spanish Teacher at the WMS, Mr. Curley cannot find a certified, qualified Spanish teacher that students will benefit from. As the Spanish class is an elective, Mr. Curley, intends to add a Social Emotional Learning (SEL) class, as well as an additional period of physical education.

UNFINISHED BUSINESS

Superintendent Evaluation

Goals and objectives have been received. They are being reviewed. Mr. Matucci will schedule a sub-committee as soon as everyone sends them to him.

PUBLIC COMMENT

None

PUBLIC RELATIONS

ADJOURNMENT

At 6:44pm, Mr. Martucci made a Motion to adjourn. Mr. Fabiano seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

Respectfully submitted,

Patricia Hames
Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Citation for Frank DeMarco
- Minutes of August 19, 2019
- Warrant SVW20-4 in the amount of \$288,384.34
- Payroll Warrant SPW19-32 in the amount of \$136,605.51
- Payroll Warrant SPW19-33 in the amount of \$153,169.09
- Expenditure Report
- Use of Buildings Requests
- Appointments
- Resignations

- Postings
- School Improvement Plans
- Student Handbooks
- Pre-School Program Information
- WHS Child Growth & Development Course
- New Teacher Induction & Orientation Agenda
- Calendar of Events
- Flyers

The above non-confidential documents can be found in the Superintendent's office, upon request.